

# TOWN OF AMHERST APPLICATION FOR PARKING PERMIT

## TOWN CENTER PERMIT

2005 - 2006

PLEASE READ INSTRUCTIONS ON THE REVERSE SIDE OF THIS APPLICATION



### Section I - Type (check appropriate area and type):

Employer Permit \_\_\_\_\_

Resident-Only Permit \_\_\_\_\_

Employee Permit \_\_\_\_\_

Two-Vehicle Permit \_\_\_\_\_

### Section II - Identifying Information (please print) :

Name \_\_\_\_\_

License Plate Number(s) \_\_\_\_\_ Driver's License Number \_\_\_\_\_

Business Address \_\_\_\_\_

Business Name \_\_\_\_\_

**- OR -**

Residential Address \_\_\_\_\_

Property Owner \_\_\_\_\_

I have checked all information for accuracy and have received a copy of the Parking Permit Regulations.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**OFFICE USE ONLY:**      **PKG:** \_\_\_\_\_ **EXCISE:** \_\_\_\_\_ **CLERK:** \_\_\_\_\_

Permit Type issued \_\_\_\_\_ Permit Number \_\_\_\_\_

Date permit issued \_\_\_\_\_ Fee Collected \_\_\_\_\_

Visitor pass number(s) \_\_\_\_\_ Additional visitor pass numbers \_\_\_\_\_

Service Provider Pass: Date(s) & Number(s) \_\_\_\_\_

Replacement pass issued: Date & Number \_\_\_\_\_ Fee Collected \_\_\_\_\_

*See instructions on reverse side*



**PLEASE MAIL OR RETURN APPLICATIONS TO CENTRAL SERVICES, TOWN HALL,  
4 BOLTWOOD AVENUE, AMHERST, MA, 01002. TOWN HALL IS OPEN 8:00 A.M. TO 4:30 P.M.**

# PARKING PERMIT APPLICATION INSTRUCTIONS

## TOWN CENTER PERMIT

## 1. CHOOSE THE RIGHT PERMIT APPLICATION

Use this application if you are:

- a RESIDENT living in the General Business or Limited Business District **or**
- \*an EMPLOYEE working in the Town Center Permit Area **or**
- \*an EMPLOYER in the Town Center Permit Area

The Town Center Permit Area includes the following streets or parts thereof:

Amity Street (Prospect Streets to Lincoln Avenue)  
North Prospect Street  
South Prospect Street  
McClellan Street (North Pleasant to Beston)  
North Pleasant Street (McClellan to Triangle)  
Spring Street (Boltwood to Churchill)  
Spring Street (Seelye to Dickinson)  
Churchill Street (Spring to Alumni Hall), (Main to Spring), (Main to Lessey)  
Seelye Street  
South Pleasant Street (south of Rte. 9)  
Cowles Lane (beginning No. Prospect St, eastward approx. 250 feet: south side only)  
Pray St. Lot (20 spaces in the westerly half of the parking lot)  
Smith St – east side only  
Hallock St – north side only

\* A two-car permit is available to employees and employers who normally use the same car but who may from time to time need to use an alternative vehicle. Specify the vehicle registration numbers for both vehicles to be used and include documentation for both vehicles along with the application.

## 2. FILL OUT AND SIGN THE APPLICATION

Fill out all lines that apply to the permit type being applied for

### 3. INCLUDE COPIES OF THE FOLLOWING DOCUMENTATION:

For a Resident Permit:	Copy of driver's license Copy of registration for vehicle that will have permit affixed to it Copy of rental agreement or letter from landlord confirming occupancy (not necessary for owner occupied residents)
For Employee Permit:	Copy of driver's license Copy of registration for vehicle(s) that will have permit(s) affixed to it Proof of employment (pay stub, letter from employer)
For Employer Permit:	Copy of driver's license Copy of registration for vehicle(s) that will have permit(s) affixed to it Proof of business (business certificate, etc.)

**4. MAKE CHECK OR MONEY ORDER PAYABLE TO THE TOWN OF AMHERST**

For a RESIDENT permit: \$20 if your vehicle is registered in Amherst  
\$35 if your vehicle is registered elsewhere

For an EMPLOYEE permit:

	\$35 for single car permit
	\$45 for two-car permit

For an EMPLOYER permit:

	\$35 for single car permit
	\$45 for two-car permit

**PERMITS WILL NOT BE ISSUED TO ANYONE WITH OUTSTANDING  
MOTOR VEHICLE EXCISE OR PARKING TICKET ACCOUNTS**

*Please complete the application on reverse side.*

